



MIDDLETON PARISH COUNCIL

MINUTES OF A MEETING HELD AT THE RECREATION ROOM CHURCH LANE MIDDLETON

Date 13/8/2020 – Meeting (3) 2020/21 including annual meeting

Present Councillors

**Gill Keegan Chair (GK) Chair
Graham Smith (GS)
Peter Rotherham (PR) Vice chair
James Beamish (JB)
Pete Rawlins (PRw)**

1. Apologies (due to restrictions on numbers allowed to attend)

**Andy Jenns County Councillor (AJ)
Shelly Lebrun Borough Councillor (SL)
Mark Simpson Borough Councillor**

Clerk in Attendance Tony Harris (TH)

Public in attendance

None.

Cllr. Keegan welcomed everyone to our meeting and confirmed that the meeting was being conducted, in accordance with the Covid-19 risk assessment guidelines produced by the Clerk and approved by all councillors. Councillors also continued to be updated by MPC WhatsApp on all local events and happenings.

2. Police Surgery

None

3. Declarations of Pecuniary or other interests.

None

4. Minutes of the Parish Council meetings held on 25/6/2020

The previous minutes were duly signed Chairman Cllr Keegan

5. Matters Arising

- a. Coppice lane Junction signage has fallen down Clerk to notify WCC highways.



- b. Clerk is working on the new web site which needs to be implemented no later than 22nd September due to new accessibility laws coming into force. Most software bugs have been corrected but there is still an issue with resizing of some images however it was agreed to go live and make changes as soon as a fix is available.
- c. Cllr. To look at ramblers rest as BT have now cut down the tree that had fallen on to the line. Clerk to work with local residents to come up with some suggested options. Clerk advised that any trees that might be a safety concern need to be dealt with as the council could be liable for any issues arising from a fallen tree.
- d. Due to work suggested by the Play area inspection team yet more remedial work needs to be carried out this includes addition of more forest bark and also stabilisation work on both the swing and central climbing frame, no exact timeframe was given by the site inspection team but realistically work needs to be carried out within the next 3 to 6 months. Clerk to investigate and report back.
- e. New flower tubs have arrived Clerk to identify sponsors in Hill Lane who will look after them in terms of watering.
- f. A quote of £780 was received for the design and manufacture of new handrails for the bandstand which followed the memorial theme. Cllrs. Unanimously agreed to proceed based on this quote.
- g. It was unanimously agreed to purchase a shredder and spare battery at a cost of approx. £900 as the equipment so far purchased had made a really significant impact on MPC's ability to keep the T15 path open.
- h. It was agreed to cut the Village green hedge and to reduce the height to four feet at the three points where trees have been planted to make maintenance easier and less costly

Ref	What	Who	When
N1	<i>Clerk to prepare a report on remedial work needed in the play area</i>	Clerk	September
N2	<i>Clerk to report on web site status at next meeting</i>	Clerk	September
N3	<i>Clerk to action new hand rails for the Village bandstand based on the quote of £780 received.</i>	Clerk	August
N4	<i>Clerk to find sponsors in Hill Lane for new tubs</i>	Clerk	September
N5	<i>Clerk to chase up NALC on financial support for Village Hall question..</i>	Clerk	September
N6	<i>Look into door repair on library phone box using metal kicker plate</i>	Cllr. Rotherham	September
N7	<i>Clerk to look into Parish owned tree survey</i>	Clerk	October
N8	<i>Weeds growing in garage church lane area</i>	Clerk	September

PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	<i>Clerk to prepare plans for some basic repairs to the Bus shelter with a materials budget of £200 to improve the look while more detailed plans are considered</i>	Clerk	September



P2	<i>Agreed plan to install turf under Witches hat as little used and this is a more cost effective solution</i>	Clerk	October
P3	<i>Chase WCC highways on Coppice lane proposals</i>	Clerk	September
P4	<i>T15 needs a further Autumn cut</i>	Clerk	July
P5	<i>Hedge cutting has not been completed rescheduled.</i>	Cllr PRw	September
P7	<i>Awaiting WCC highways report on Coppice lane works. To chase</i>	Clerk	August
P8	<i>The glass in the door of the Library is a separate unit so we need to look at someone who can add the door frame to the glass and fit SEE N6</i>	Clerk	September
P9	<i>Grit bin ordered before winter</i>	Clerk	October

CLOSED ACTIONS

Ref	What	When
C1	<i>(K1) Web site live</i>	

KEY FINANCIAL PROJECTS

Ref	What	Who	When
K1	<p>WEBSITE Clerk is liaising with TEECH on a new WCAG 2.1 compliant Site costs are as follows</p> <ol style="list-style-type: none"> 1) 12x£10 monthly running charge in line with current payments +VAT 2) 3 day migration £220 at £660 +VAT 3) £5.99 domain name transfer <p>So less than a £1000 Based on current estimates Based on these figures it was unanimously agreed to proceed</p> <p>SITE NOW LIVE 8TH SEPTEMBER 2020</p>	Cllr. GK Clerk	September
K2	<p>BUS SHELTER £200 budget agreed for cosmetic repairs</p>	Clerk	September
K3	<p>DITCH WORK Work stopped to due to escalating costs</p>	Cllr. Rawlins	March
K5	<p>CEF GRANT Main project is now a large grant for village Hall</p>	Clerk	December
K6	<p>MACHINERY FOR MAINTENANCE OF PATHS The T15 path is almost at the point of being impassable and basic brush cutters take to long and are ineffective a Budget of between £2k and £2.5k was unanimously agreed to and the Clerk and Cllr.Beamish will research and purchase the</p>	Clerk	March



	<i>equipment needed to carry out the work</i>		
K7	<i>GARAGES (Church Lane)</i> <i>NWBC still keen to go ahead with the scheme but will now be later in the year due to Covid 19</i>	Clerk	November
K8	<i>Green Lane Flooding</i> <i>Meeting scheduled for 21/7/2020 A basic plan was agreed that involves costs to local residents as well as WCC highways</i>	Clerk	December

6. Samuel White Trust and other Community Organisations

Nothing to report

7. High Speed Rail Line

- a. *HS2 are planting new trees to replace those destroyed.*
- b. *Hedges on properties need to be cut that HS2 own in the Village, Clerk has already raised with HS2.*
- c. *Cllr Keegan meeting HS2 7/9/2020 if any issues need raising.*

8. Community Centre

- a. *Some disruption due to issues of Road works in Church lane but seems to be getting back to some normality*

9. Village Green Development

- a. *The hedge to be cut in August despite the high cost MPC need to come up with a solution long term to reduce the high annual bills. site meeting 20/8/2020*

10. Middleton Recreation Room

- a. *The rear of the Hall rebuild plans submitted.*

11. Reports of Councillors and Clerk

Reports from Councillors

Cllr. Keegan

- a. *Middleton Matters should be re published in October.*
- b. *A new foot path officer namely Elaine Horton has accepted the post All MPC wish her every success.*
- c. *Cllr Keegan acknowledge the success of the flower tubs at Hill lane and it was unanimously agreed to buy 4 more.*
- d. *Cllr. Keegan raised the issue of Green lane flooding, the Clerk informed the council that site meetings with WCC Cllr. Jenns and local residents had identified a strategic*



approach which was hoped would resolve the issue going forward

Cllr. Smith

- a) Sign at the end of Coppice lane still down*

Cllr. Beamish

- a. The Cllr. Recommended, installing cameras on the village hall to help deter anti-social behaviour which is becoming more prevalent. It was agreed that MPC would meet these costs as it would help protect MPC assets at the site, namely sculpture, defibrillator as well as provide security against anti-social activity.*
- b. Cllr Beamish stated that in order to keep paths open and the outer edges of the village green clear we need the tools to do the job. It was agreed and a budget of £2k to £2.5k was agreed by the full council.*

Cllr. Rawlins

No report

Cllr. Rotherham

No report

Cllr. Jenns

No Report

Cllr. Lebrun

No report

Cllr. Simmons

No Report

12. Planning Matters

Planning:

Atlantic nursery subject to enforcement notice due to change of use

Planning rules being relaxed by the Government

NWBC/WCC: Report from Paul Taylor re Coppice lane- no update
Play area inspection – report changes needed
Graham Stanley – road markings junction of Church/Coppice lane no news
Grit bin replacement.
Middleton church lane archaeological works



General. Dog bin by school
 Green lane flooding
 Four more tubs ordered
 Peter Norris
 Next door app
 Tree Management
 Asked Hs2 to cut Hedges
 Decision on hedge cutting

WALC written to NALC legal regarding MPC support options for Village Hall

Finance Report.

15/5/2020 balance of account records

Receipts		
	MCC	
	HMRC	20,046
	balance	6,083
Expenditure		4,745
commucorp	2148	10,828
cutting edge	2149	30,874
my computertech	2152	
clerk	2153	-12
WALC	2150	-190
kingfisher	2155	-111
kingfisher	2156	-113
may	2151	-235
June	2154	-420
		-703
		-998.68
	balance on bank statement 30/7/2020	-998.68
Unpresented cheques		-3,782
cutting edge	2157	
j beamish	2158	27,092



lode farm		2159	
p Jenkins		2160	-200
July wages		2161	-150
Auditor		2162	-149
			-80
			<u>-999</u>
	predicted balance		-39
			<u>-1,616</u>
income/expenditure	precept	september	
	MCC	september	<u>25,476</u>
	staff costs		-
	Machinery		6,375
	hedge cutting		8,083
	gras cutting play area		<u>-1,997</u>
	tubs		<u>-1,000</u>
	phone booth		<u>-780</u>
	Grit Bin		<u>-200</u>
	bus shelter		<u>-200</u>
	net projected Q2 balance		<u>-350</u>
			<u>-180</u>
savings account			<u>-250</u>
			<u>34,977</u>
			-
			<u>7,368</u>

15. Public Questions and Comments.

No public present

16. The Chair proposes

None.

17. Any other business

18. Date of next meeting
Thursday 30th September 2020

Meeting closed at 8.30 pm

Signed _____ **Date** _____